

# MEMORANDUM OF UNDERSTANDING

(MoU)

BETWEEN

DEPARTMENT OF BUSINESS ADMINISTRATION

G.T.N. ARTS COLLEGE (Autonomous)

Old Karur Road, G.T.N. Nagar, Dindigul – 624 005, Tamil Nadu



and

NATIONAL INSTITUTE OF INFORMATION TECHNOLOGY, DINDIGUL,

TAMILNADU

**NIIT**  
**Dindigul**

FOR

- A. Joint Sponsored Research, Development and Consulting
- B. Exchange of Team members
- C. Student Exchange
- D. Exchange of Scientific and Technical Material
- E. Joint Conferences, Workshops, FDPs, Guest Lectures, and Short-term Courses.
- F. Coordination



தமிழ்நாடு தமிழ்நாடு TAMILNADU 10.03.21

P. Balagurusamy  
Dindigul.

CH 332038

ஆர்.ராஜாசிங்கம்  
முத்திரைத்தாள் கிற்பகையாளர்  
தீதி மன்ற வளாகம்.  
உடாண் : 363/ஆ/2004  
24/1 வாழ்க வளமுடன் ந்து.  
L.G.B.கம்பவுண்டு.  
Y.M.R.பாடு திண்டுக்கல்.

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MoU') is entered into on this Eighteenth day of March Two Thousand and Twenty One by and between Department of Business Administration, G.T.N. Arts College (Autonomous), Old Karur Road, G.T.N. Nagar, Dindigul - 624005, Tamil Nadu, India represented herein by Dr. S. Mangaiarkarasi, Head, Department of Business Administration, and I am Authorised / Approved by Dr. P. Balagurusamy, Principal, G.T.N. Arts College (Autonomous), Dindigul (hereinafter referred as 'First Party', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

AND

National Institute of Information Technology, Dindigul, Tamilnadu, India (hereinafter referred to as "Second Party", company which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

Party 1

*S. Mangaiarkarasi*

Party 2

*B. Abidha*

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

**WHEREAS:**

a) First Party is a Higher Educational Institution named:

- i. **Department of Business Administration, G.T.N. Arts College (Autonomous), Old Karur Road, G.T.N. Nagar, Dindigul - 624005, Tamil Nadu, India**

Second Party is a Business Organization named:

- ii. **National Institute of Information Technology, Dindigul, Tamilnadu, India.**

b) First Party & Second Party believe that collaboration and cooperation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

c) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education, Research and Development.

d) Both Parties, being legal entities in themselves desire to sign this MoU for advancing their mutual interests.

e) **National Institute of Information Technology, Dindigul** the Second Party is engaged in Business, Training, Skill Development, Education.

f) **National Institute of Information Technology, Dindigul**, the Second Party is promoted by

1. S. Govindarajan,  
Business Partner – Dindigul.
2. Abidha Rajeev,  
Centre Manager – Dindigul.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MoU, THE PARTIES HERE TO AGREE AS FOLLOWS:

**CLAUSE 1  
COOPERATION**

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul recognize their strengths and their mutual interest in engaging themselves in academic cooperation.**

Party 1



Party 2





**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5** and **National Institute of Information Technology, Dindigul** therefore agree to establish a program for academic cooperation in the areas of mutual interest, and in accordance with terms and conditions set forth in this memorandum of understanding (MoU).

Both Parties are united by common interests and objectives, and they shall establish channels of communication and cooperation that will promote and advance their respective operations within the **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

First Party and Second Party cooperation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party. The general terms of cooperation shall be governed by this MoU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

## CLAUSE 2 OBJECTIVES / SCOPE

The MoU is signed between **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5** and **National Institute of Information Technology, Dindigul** to promote the employability skills of the students by providing training students to meet the industrial needs. The purpose of this MoU are,

- To provide training & certification on business related applications as MS Office, Advanced Excel, Tally, Social Media related applications etc... to BBA Students.
- Also to provide basic programming language skills like Python which helps the students to get employability in banking sector.
- To bridge an Industry – Institutional interaction.
- To organize the workshops, seminars and provide Value added business related software training to BBA students.
- To impart the Basic and Advanced application software skills and guide the students to develop projects and implements simple applications.

Party 1



Party 2



**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** further agree that detailed terms and conditions that guide each activity identified above will be separately determined and agreed upon by the two institutions. These terms shall include a technical description of the proposed activity, arrangements, and person(s) responsible for its implementation, etc.

#### **A. Joint Sponsored Research, Development and Consulting**

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute Of Information Technology, Dindigul** agree to help identify and invite members of Department of Business Administration from the other institution to participate in research or development programmes. The terms and conditions for such participation will be worked out by mutual agreement between the **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul**.

#### **B. Exchange of Team members**

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** agree to encourage collaboration between team members of Department of Business Administration from the two institutions to encourage members of their team to undertake short visits to, or take up fixed-term visiting assignments at, each other's institution as per the existing norms for the purpose of education/research. Terms and conditions for each visit or an assignment, including those concerning name of the concerned member will be worked out between **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute Of Information Technology, Dindigul**.

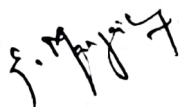
#### **C. Student Exchange**

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** agree that Department of Business Administration student exchange will be only for the sole purpose of educational / research purposes like internships, projects, assignments, conferences and workshops and will be guided by principles listed below.

A home institution refers to the institution where a student is a full-time student or part time attached to the same, and from where he / she is expected to gain some knowledge certificates or degrees. A host institution refers to an institution that receives a student for a brief period of time to undertake a predetermined programme study or research / education programme.

1. Exchange students will be selected by mutual agreement between the home institution and the host institution.
2. His / her program of study at the host institution will be determined by mutual consultation between his / her academic adviser at the home institution and his/her "interim" academic advisor identified by the host institution.

Party 1



Party 2



3. The host institution will evaluate an exchange student's performance in each course or module; award a letter of appreciation completion.
4. If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.
5. The exchange students will be liable to pay any type of fees for if any, for that particular program.

#### D. Exchange of Scientific and Technical Material

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** will exchange information on research and educational programmes and teaching / learning material related to Business Administration and other literature relevant to their educational and research programmes. Further, **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** agree to explore ways to share teaching / learning material, and other relevant literature, while respecting each other's intellectual property and other rights.

#### E. Joint Conferences, workshops, FDPs, Guest lectures, and short-term courses

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** agree to help identify and invite members from various areas of Business Administration from other institutions to participate in conferences, workshops and short-term courses.

The terms and conditions for such will be worked out by mutual agreement between **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul**.

#### F. Coordination

Each institution shall appoint one member of its team to coordinate the programme on its behalf. Further, a coordination committee, consisting of

1. Head of Department of Business Administration / Principal / Director / Founder / CEO **G.T.N Arts College (Autonomous) Dindigul-5**, or his / her nominee
2. Founder / General Manager **National Institute of Information Technology, Dindigul**, or his / her nominee
3. Programme Coordinator from the side of **Department of Business Administration, G.T.N Arts College (Autonomous) Dindigul-5**, and
4. Programme Coordinator from the side of **National Institute of Information Technology, Dindigul**, will periodically review and identify ways to strengthen cooperation between the two institutions.

Party 1

Party 2



### CLAUSE 3

#### INTELLECTUAL PROPERTY

**Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5 and National Institute of Information Technology, Dindigul** agree to respect each other's rights to intellectual property.

Nothing contained in this MOU shall, by express grant, implication, Estoppels or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

Further, the intellectual property rights that arise as a result of any collaborative research or activity under this MoU will be worked out on a case-by-case basis, and will be consistent with the officially laid down IPR policies of the two institutions.

### CLAUSE 4

#### TENURE, TERMINATION AND VALIDITY

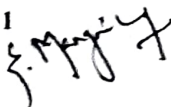
This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for an Academic Year from **2020- 2021 to 2021- 2022**, and may be continued thereafter after suitable review and agreement. Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5** nor **National Institute of Information Technology, Dindigul** will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5** and **National Institute of Information Technology, Dindigul** will ensure that all activities in progress are allowed to complete successfully.

### CLAUSE 5

#### ARBITRATION

Should there be a dispute relating to any aspect of academic cooperation, Head of the Department of Business Administration / Principal / Director / Founder / CEO **G.T.N Arts College (Autonomous), Dindigul-5** and **National Institute of Information Technology, Dindigul** will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

Party 1



Party 2



## CLAUSE 6

### RELATIONSHIP BETWEEN THE PARTIES

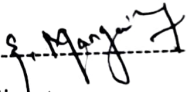
It is expressly agreed that **Department of Business Administration, G.T.N Arts College (Autonomous), Dindigul-5** and **National Institute of Information Technology, Dindigul** are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party.

Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.


"There is no any financial commitment on behalf of both the parties for signing this MoU / or for the approval of this MoU."

#### **AGREED:**

**Department of Business Administration,  
G.T.N. Arts College (Autonomous),  
Dindigul-05**

  
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Signature

**National Institute of Information  
Technology,  
Dindigul, Tamilnadu.**

  
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Signature

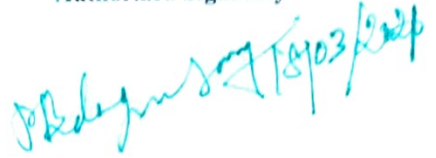
<b>Department of Business Administration, G.T.N. Arts College (Autonomous)</b>	<b>National Institute of Information Technology, Dindigul, Tamilnadu, India</b>
Old Karur Road, G.T.N. Nagar, Dindigul – 624005, Tamilnadu.	Ground Floor, (behind ICICI Bank) surya Towers, 2/2 Salai Road, Dindigul – 624001
<b>Dr. S. Mangaiarkarasi, Head Department of Business Administration</b>	Abidha Rajeev, Centre Manager, Dindigul Branch.
gtncollege@yahoo.co.in gtbbassp@gmail.com	abidha@niit-dindigul.com niit.dindigul@unit-dindigul.com
www.gtnarts.org	www.niit.com



Approved by: Principal - Yes <sup>yes.</sup> / No -----

<b>G.T.N. Arts College (Autonomous)</b>
Old Karur Road, G.T.N. Nagar, Dindigul – 624005, Tamilnadu.
Dr.P.Balagurusamy Principal G.T.N. Arts College Phone: 0451-2432199, 2431299.
gtncollege@yahoo.co.in
www.gtnarts.org

Authorized Signatory



**Dr. P. BALAGURUSAMY**  
**PRINCIPAL**  
**PRINCIPAL**  
**G.T.N. ARTS COLLEGE**  
**(AUTONOMOUS)**  
**DINDIGUL - 624 005**

Witness I:

<sup>18/3/2021</sup>  
Dr. T. Mary Josephine Inabella  
Coordinator (SSP)  
G.T.N. Arts College (Autonomous),  
Dindigul.

Witness II:

For NIIT Dindigul  
B. Abidha (B. ABIDHA)  
(CENTER HEAD)

Witness III:

~~Praduganya~~  
<sup>18/3/21</sup>  
Dr. P. SUGANYA,  
Asst Prof. and Head,  
Department of BBA Aviation  
Management,  
G.T.N. Arts College (Autonomous),  
Dindigul.

Witness IV:

For NIIT Dindigul  
M. SIVAGURUNATHAN  
(GROUP LEADER)  
M. Sathy.

Date: 18.03.2021

Place: Dindigul